



Position: Community Relations Director
Reports to: SVP of Community Relations
Compensation: Exempt
Date Revised: June 30, 2021

Are you passionate about helping young people succeed? This coming school year, more than 50,000 students could benefit from your help throughout our region. Join our team and change a life forever! Junior Achievement of the Heartland's Community Relations team is expanding in order to best serve our mission and the kids we impact in our local communities. If you are an energetic, positive, and self- and team-motivated individual who desires community engagement and enjoys building relationships, let's talk!

Purpose of Position:

As a skilled relationship builder and fundraiser at JA, you'll thrive on enhancing our community's youth through financial literacy, work readiness and entrepreneurship. Your passion for empowering kids to reach their fullest potential and future success is endless. You'll also enjoy working in a mission-driven team environment where achieving goals and having fun are important to your success. If you can see yourself on this team, keep reading to see if you've got what it takes to #InspireTomorrows.

Here's a peek into a day in the life of a Community Relations Director at JA:

- Skillfully cultivate and renew donor revenue streams to meet and exceed assigned goals
- Masterly building meaningful corporate and individual partnerships is your thing
- Collaboratively serves as a regional liaison to a JA Board to create greater impact in our local communities
- Consistently works with the JA Team on strategic and tactical planning
- Actively managing a portfolio of corporate and individual donors within your territory is exciting and rewarding to you
- Creatively maintains and increases business community participation in JA events
- Welcomes other duties as assigned

Here is what we are looking for:

- An analytical thinker who can prioritize day-to-day work
- Someone who can manage multiple projects simultaneously
- An organized professional who can work individually and as part of a team
- A strong ability to prospect, develop, secure and maintain donor relations
- An effective, personable, and persuasive communicator who loves to share their "Why JA" story

Education/Experience Required:

- Bachelor's degree or equivalent experience
- Strong oral/written communication and organizational/planning skills
- Computer literacy

If you think this opportunity sounds like a good fit, we'd love to have a conversation to learn more about you. Send cover letter and resume to Junior Achievement of the Heartland, Attention: Human Resources, 800 12th Avenue, Moline, IL, 61265 OR email to hello.heartland@ja.org.